

Volunteer Position Description

Home Delivery

Benefits Outreach Department



**Greater Cleveland
Food Bank**

Purpose: The Home Delivery volunteer will assist the Benefits Outreach Department in delivering shelf stable and perishable food boxes to homebound older adults and adults with disabilities throughout Cuyahoga County.

Key Responsibilities:

- Pick up food boxes from GCFB or other partner sites and deliver to individuals' homes.

Requirements:

- Ability to regularly lift boxes of food that can weigh up to 30 lbs.
- Ability to utilize personal vehicle to complete assignments.
- Functioning cell phone (with GPS navigation capabilities and internet browser access).
- Strong communication skills.
- Strong customer service skills.
- Must be willing/able to adhere to Greater Cleveland Food Bank Volunteer Guidelines related to COVID-19 precautions.
- Comfortable visiting and traveling through a diverse range of neighborhoods within Cuyahoga County.
- Must complete "Volunteer Personal Vehicle Use Waiver" and "Volunteer Confidentiality Agreement."
- Must complete general Volunteer Orientation re: Tribu system use, duty overview, safety training and Civil Rights Training all led by a GCFB staff member.
- Must complete a background check prior to starting.

Time Commitment: Time commitment may vary depending on community need. Volunteer can expect to dedicate at least 2-3 hours a week.

Support: Greater Cleveland Food Bank will provide training for this assignment and assistance will be given if needed.

Dress Code: Casual. Closed toe and closed heel footwear is required.

Responsible To: Benefits Outreach Team

To learn more or to express interest in the role, please contact Matt Jackson via email (mjackson@clevelandfoodbank.org) or phone (216-738-2069) at your convenience.

The Greater Cleveland Food Bank works to ensure that everyone in our communities has the nutritious food that they need every day.